**TITLE**

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*Abstract in English or German, up to 250 words.*

***Key words:*** *in English or German, 5 – 6 words*

The submission should be written in English or German.

Manuscripts should be written in Microsoft Word, font size 12, Times New Roman, line spacing 1.5. The paragraphs should be formatted as follows: Format, Paragraph, Special: **First Line**, By: **1.25 cm.**

**Footnotes –** should be in 10 pts., single spacing and should be included in the text. They should be indicated by superscript numbers in the text and be kept to a minimum. Footnotes should only be used for additional information and not to give bibliographical information[[1]](#footnote-1).

**Pages:** A4, all margins at 2.5 cm.

**Figures:** black and white, integrated within the text, numbered and captioned.

**Tables:** numbered and captioned.

**References** in the text should follow the usual author-date-page format: (Aarts 2011: 3-4). For multi-authored (three and more authors) works only the first author should be given followed by et al.: (Heine et al.). When referring to more than one work in single parentheses, the authors should be ordered alphabetically.

The **References** (font size 10 pts) include all cited authors in alphabetical order of their family names. In the **References** part of the manuscript authors are advised to follow the examples provided below:

**References**

Crowley, Terry. *An Introduction to Historical Linguistics*. Oxford: Oxford University Press, 1992.

1. Footnote 1 [↑](#footnote-ref-1)